



Raynham Parish Council

Meeting Minutes

Tuesday 24 November 2020, 7pm

Parish Councillors present: David Sidell (Chairman), Richard Brooke, Tim Mudd, Barry Sergeant, Tracey Fenn,
Tom FitzPatrick (County Councillor) Nigel Housden (District Councillor).

Also in attendance: Jodie Bond (Parish Clerk), there were no members of the public.

1. Welcome and to receive apologies for absence

Chairman welcomed all those present. There were no apologies for absence.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 29 September 2020

The minutes were approved without amendment.

4. To report progress on items not on the agenda from the last meeting

Cllr Mudd advised that the road markings have now been carried out at the Kiptons and are satisfactory.

5. Receive reports from NCC & NNDC Councillors and PC if attending

NCC Cllr FitzPatrick

- Report can be viewed via our website www.raynhampc.info

NNDC Cllr Housden

- Local businesses could attempt to get a grant for small businesses.
- There have been or will be quite a few planning applications coming through from Raynham Estate to renovate some of the Estate cottages.
- The airbase development section 106 agreement is still ongoing – periodic updates are received but it is confidential at the moment, however it does all look positive. Further updates to follow.
- Cllr Fenn reported some fly tipping up the water tower road. Cllr Housden will report this but advised that there is a website for reporting fly tipping than can be used directly. Clerk to include this information in the parish newsletter and on the Parish Council website www.raynhampc.info

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open Spaces

7.1 White Village Gateways update

Clerk advised that NCC have placed with order with Glasdon and are awaiting a delivery date. Further update to follow.

- 7.2 SAM2 relocation update
Cllr Sidell confirmed that the SAM2 post has now been relocated.
- 7.3 Discuss and agree any general maintenance work required around the village
There were none.
- 7.4 Consider any highways issues
There were none.
- 7.5 Consider and agree projects for PPS and other funding applications
7.5.1 Discuss replacing street lighting with LED lights
Clerk still awaiting an inventory listing age and condition of the street lights. Clerk to look into funding streams for the whole project including NNDC Sustainable Communities Fund, suggested by Cllr Housden.
- 7.6 Receive update on bus shelter at The Orchard
Cllr Housden advised that he has received the Parish Councils specification and funding request, however there is no further update at this time.
- 7.7 River footpath access
The Estate have cleared the trees and the path is now accessible. Clerk will contact Tom Raynham to thank him for organising the clearing work and to request permissive access.

8. Planning Matters

PF/20/0894 | Atcherley House, 4 Atcherley Square, West Raynham, Fakenham, NR21 7DG

Second floor extension to bay at rear, removal of 3 ground floor windows to rear and installation of glazed doors within enlarged opening, removal of dormers to rear elevation and installation of rooflights.

PC Comment – Neutral | NNDC decision - Approved

PF/20/0756 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

Variation of condition 2 (approved plans) of planning permission PF/18/0034 to allow for changes to internal layout, installation of air source heat pump with enclosure, new lean-to extension to north elevation following demolition of existing lean-to; alterations to windows.

PC Comment – Neutral | NNDC decision - Awaiting

LA/20/0757 | 9 & 10 West Raynham Road, South Raynham, Fakenham, NR21 7HG

Variation of condition 2 (approved plans) of listed building consent LA/18/0027 to allow for amendments to approved works associated with changes to internal layout, installation of air source heat pump with enclosure, new lean-to extension to north elevation following demolition of existing lean-to; alterations to windows.

PC comment – Neutral | NNDC decision - Awaiting

PF/20/0763 | Plot opposite No. 9 West Raynham Road, South Raynham

Variation of Condition 2 of Planning permission PF/18/0041 to allow for changes in design detailing and finishes

PC comment – Neutral | NNDC decision – Awaiting

PF/17/0729 - Erection of 94 dwellings - Objection – No decision

PC comment – Objection | – NNDC decision - Awaiting

PF/20/1384 | Change of use of agricultural field and woodland to camping site for 10 yurts

Land west of walled garden, Raynham Hall, Raynham

PC comment – Neutral - The white tops of the yurts are not in keeping with the natural surroundings.

NNDC decision – Awaiting

PF/20/1412 | Woodlands, Swaffham Road, South Raynham, Fakenham, NR21 7HP

Proposed single storey side and rear extensions

PC comment – Neutral | NNDC decision – Awaiting

PF/20/1591 | 1 Swaffham Road, East Raynham, Fakenham, NR21 7EE

Two storey detached dwelling following demolition of existing dwelling: new vehicular access to Swaffham Road (A1065) via Hall Farm

PC comment – Supports | NNDC decision – Awaiting

PF/20/1580 | 8-10 Swaffham Road, East Raynham, Fakenham, NR21 7EE

Demolition of existing house and erection of three replacement dwellings

PC comment – Supports | NNDC decision – Awaiting

PF/20/1581 | 7 Swaffham Road, East Raynham, Fakenham, NR21 7EE

Demolition of existing house and erection of replacement dwelling and garage

PC comment – Supports | NNDC decision – Awaiting

Due to the recent NNDC Planning Dept software upgrade there have been many extensions of time granted for the above applications.

LA/20/1977 | Vere Lodge, West Raynham Road, South Raynham, Fakenham, NR21 7HE

Restoration of existing windows, replacement doors and windows, new entrance portico and new fencing

PC comment – No objection | NNDC decision - Awaiting

PF/20/1916 | Home Farm, Hollow Lane, West Raynham, Fakenham, NR21 7HA

Variation of condition 2 (Approved plans) of planning permission PF/19/1042 to allow addition of study area within roof space of cart shed garage to barn 5 and two roof lights with fold out balconies in south elevation

PC comment – No objection | NNDC decision - Awaiting

9. Correspondence

Clerks & councils' direct magazine.

10. Finance

10.1 To approve the payment of accounts list

The Council RESOLVED to approve the payments list (below)

Payment to	Description		Payment
Clerk	Salary		£234.50
Hempton PC	Clerk Mobile & Stationery Contribution		£15.37
CGM Ltd	Grass Cutting		£230.72
Clerk	Poppy Wreath		£18.00
NCC Highways Dpt	SAM2 Post Relocation		£287.58
Total payments to be approved			£786.17
Receipt from	Description	Ref	Amount
NNDC	Precept 2 nd Instalment	DC	£2892.00
HMRC	Interest	DC	£553.98
Total receipts received			£3445.98

Payments to be made by BACS.

10.2 To agree the budget and precept for 2021/22

The Clerk presented a draft of the budget for discussion. Following discussion the Council RESOLVED to postpone the decision to agree the budget and precept until the January meeting. Clerk to obtain quotes for grass cutting in the meantime.

Cllr Brooke mentioned the increase in our precept from 2 years ago, which included a higher increase than was set by the council, Cllr FitzPatrick advised that this would have been due to extra housing and the a tax base increase, which increase the charges.

10.3 To consider and agree a new laptop for the Clerk

It was discussed and AGREED that a laptop will be rented from Hughes Electrical (or equivalent local supplier), together with program software at the proportionate rate of £4.50 per month.

11. To receive any items for inclusion on the next agenda and to note the date of the next meeting

Date of next meeting will be Tuesday 26 January 2021.

Subsequent meetings for 2021 will be 30 March, 25 May, 27 July, 28 September, 30 November.

The Chairman closed the meeting at 8.15pm

Signed by Chairman: Date: