



Raynham Parish Council

Annual Parish Council Meeting Minutes

Tuesday 23 July 2024

Parish Councillors present: David Sidell (Chariman), Richard Brooke (Vice Chairman), Tim Mudd, Barry Sergeant and Andrew Buck. Also in attendance: Jodie Bond (Parish Clerk). There were 5 members of the public present.

1. Welcome and to receive apologies for absence

The Chairman welcomed all those present. Apologies were received from Tom Raynham. Apologies accepted.

2. To receive declarations of interest in items on the agenda and consider any requests for dispensations

There were none.

3. To approve the minutes of meeting held on 14 May

The minutes were approved without amendment and signed by the Chairman as a correct record.

4. To report progress on items not on the agenda from the last meeting

Clerk noted that the verges that were reported after last the last meeting have since been cut. The delay was due to poor weather.

5. To hear from the District Councillor and County Councillor, if attending

Not present.

6. Open forum for Public Participation: an opportunity to hear from members of the public

There were none.

7. Open Spaces

7.1 Discuss and report any highways issues

Cllr Mudd has reported the potholes, but there is still no update on these.

Cllr Brooke noted that Highways have sent notification that the footpath is closed between the junction of Raynham Footpath 3 and Raynham Footpath 2, and the junction of Raynham Footpath 4 and Raynham Footpath 2, approximately 66 metres of footpath being closed. A diversion route is in place.

7.2 Receive SAM2 data report and discuss speeding in the village

Cllr Sidell reported that our SAM2 has been damaged beyond repair, which was due to a tree which fell on it during the strong winds. Clerk to enquire who's responsibility it will be with the insurance company and submit a claim.

Draft until approved at next meeting

It was suggested that new additional locations are agreed for the SAM2 to be positioned in the Kiptons and Orchard area.

An email was received from a parishioner with concerns about speeding through west Raynham, particularly near the school. Cllrs believe that due to parked cars etc it is difficult for vehicles to speed, however they have asked for further comments / witness accounts of any speeding.

Clerk to request the grit bin outside the garage in the Kiptons area, to be relocated to the other side of the road as it obscures visibility.

7.3 To receive update on progress of new trod adjacent to Bowling Green

This work is now underway. There will, be a parishioner wedding on Bowling Green during the construction period, however Highways are aware, and the event will be unaffected. It will take approx. 10 days to complete.

7.4 Discuss annual play area inspection findings

Following the annual inspection the inspectors report highlighted two high risk areas, including the matting and wooden timber logs on the swing set, which should be replaced. Clerk to obtain quote for the necessary work and a grant application may be submitted to the Solar Committee.

It was also suggested that up to £1500 of funding could be applied for via Tesco Bags of Help.

7.5 Discuss outcome of the informal meeting held at The Kiptons

Cllr Sidell advised that this was an informal meeting organised for parishioners of The Kiptons and The Orchards. Our District Councillor requested a discussion with parishioners. He gave a very brief and loose idea of potential developments without giving any specifics but they did also engage with parishioners of Kipton Wood to encourage some interest in becoming a Parish Councillor. Cllr Mudd updated members on the discussion held at the meeting.

There was discussion about the heritage fund. The Solar Fund was originally for a 30 yr term but it was extended by another 10 yrs and at that time a further £13k approx. was meant to be released to the community via solar fund, as a one off, but this payment has disappeared. Clerk to ask District Cllr Housden to follow this up on our behalf.

A parishioner requested that the two school bus routes are gritted. It was advised that at least one route in/out of the village is always gritted, as advised by County Councillor FitzPatrick. However, the current bus routes will be checked via Cllr FitzPatrick, and request the grit routes are amended to mirror the bus routes.

8. Planning Matters

8.1 To receive results of applications

PF/17/0729 - Erection of 94 dwellings

NNDC decision – PENDING

PF/23/0628 | Raynham Estate , The Lake , Harlands Road, West Raynham, NR21 7EZ

Erection of 9 boathouse/lodges for use as holiday accommodation,

PC comment – NEUTRAL | DC decision - PENDING

PF/23/2330 | West Raynham Auto Clinic, Massingham Road, West Raynham, NR21 7AJ

Demolition of existing garage workshops and construction of new single storey dwelling

PC comment - SUPPORT | DC decision - APPROVED

PF/24/0522 - Plot Opposite, 9 West Raynham Road, South Raynham, NR217HG

Erection of two-storey detached dwelling and detached garage

PC comment – NEUTRAL DC decision - WITHDRAWN

LA/24/0595 | Rectory Cottage, South Raynham Road,

Internal and external works associated with alterations to dwelling and the extension of an existing outbuilding to provide an artist's studio

PC comment – NEUTRAL | DC decision - APPROVED

PF/24/0594 | Rectory Cottage, South Raynham Road, West Raynham, NR21 7HH

Demolition of rear projecting walls and lean-to studio; Erection of two-storey rear extension and extension to existing outbuilding to provide artist's studio

PC comment – NEUTRAL | DC decision - APPROVED

Cllr Sidell attended a recent NNDC organised planning meeting at Fakenham Community Centre and shared the information booklet with Councillors present.

9.2 To receive and consider new applications

RV/24/1048 | Raynham Farm Barns, North Of, Hall Farmhouse, Swaffham Road, NR21 7EE

Variation of conditions 2

PC comment – NO COMMENT

PF/24/0998 | Hall Farmhouse, Swaffham Road, East Raynham, Fakenham, NR21 7EE

Installation of drainage scheme (Package Treatment Plant, Attenuation Basin, Pipework) in association with planning application PF/23/2219

PC comment – NEUTRAL

PF/24/1128 | 33 Swaffham Road, South Raynham, Fakenham, Norfolk, NR21 7HP

Erection of detached garage to front of dwelling

PC comment – NO COMMENT

PF/24/1125 | 3 Atcherley Square, West Raynham, Fakenham, Norfolk, NR21 7DG

Extension to garage and erection of 6m high flag pole

PC comment - SUPPORT

PF/24/1190 | Parliament House, Hollow Lane, West Raynham, Fakenham, NR21 7ET

Conversion and extension of existing garage/car port to provide annexe/store

PC comment - NEUTRAL

RV/24/1340 | 9 & 10 West Raynham Road, South Raynham, NR21 7HG

Erection of extension to side/rear following demolition of existing extension

PC comment – NEUTRAL

9. Receive and consider any correspondence

There was none.

10. Financial Matters

10.1 To approve the bank reconciliation and payment of accounts list

The Council RESOLVED to approve the bank reconciliation and payments list below.

Payments

Sculthorpe PC	Clerk Expenses	£10.66
Clerk	Salary (July)	£1111.70
HMRC	PAYE	£55.80
K&M Lighting	Street Lighting Maintenance	£24.96
EG Care	Grass Cutting	£840.00
PlaySafety	Annual Inspection	£192.00
Sam Jackson	Payroll Agent	£60.00

Receipts

Barclays	Interest on reserves	£31.40
HHPC	Hall Hire for Training	£7.50
WRPC	Hall Hire for Training	£7.50

11. To receive any items for inclusion on the next agenda and to note the date of the next meeting

The next meeting will be held on Tuesday 24 September. The Chairman thanked everyone for attending and closed the meeting at 8.15pm.

Signed by Chairman: Date: